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Contributors and editors should be advised that the cost of AA's made in galleys or page proofs will be billed to the party making these changes. The following policy explains in detail the nature of these changes.

1. AA's are defined as any changes or deletions other than typographical errors on the part of the composer, or punctuation or typestyle errors on the part of the copy editor.

2. AA's are billed at one dollar (\$1.00) per line. This charge is a direct pass-through from the composer and does not include any fees to Ablex.

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4. An exception to this policy is the updating of in press references. There will be no charge for these changes.

5. Numerous or significant changes must be approved by the journal editor.

6. Contributors are charged for their articles only.

7. Editors are charged for AA's to material written by the editor, or for articles the editor elects to proofread.

8. Artwork, if not supplied camera ready by the contributor, will be contracted by Ablex at prevailing rates and billed to the contributor.

Proofreader's Marks

Authors, editors, and printers use proofreader's marks to indicate changes on printed proofs. These standard marks are used in pairs, one in the text where the change is to be made and one in the margin closest to the change.

Mark in the margin	Mark in typeset text
	delete; take it out
	close up; print as one word
	delete and close up
a word	caret; insert here
#	insert aspace
(eq. #)	space evenly where indicated
(set)	let marked text stand as set
(tr)	transpose; change order the
/	used to separate two or more marginal marks and often as a concluding stroke after the final of several marginal marks
	set farther to the left
	set farther to the right
//	//align on margin
⊗	imperfect or broken character
□	□ indent
¶	¶ begin a new paragraph
(sp)	spell out (set 2 as two)
ok/?	the printer will underline or circle a typeset word (or words) to alert the author that the copy may be incorrect but has been set as typed on the manuscript
(cap)	set in <u>capitals</u> (CAPITALS)
(lc)	set in <u>Lowercase</u> (lowercase)
(ital)	set in <u>italic</u> (italic)
(rom)	set in <u>roman</u> (roman)
(bf)	set in <u>boldface</u> (boldface)
/=/	insert hyphen (self imposed)
√	superscript (2 as in χ^2)
^	subscript (2 as in H_2O)
◇	centered ◇ for a centered dot in $p \cdot q$
↗	insert comma (yes, whereas)
↘	insert apostrophe (editors')
○	insert period (end, Then)
↗;	insert semicolon (this, in)
↗;	insert colon (Tests, Part 1)
“/”	insert quotation marks (less than comparative)
(/)	insert parentheses only two
[/]	insert brackets (these 12 subjects)

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